



**LANCASTER
CITY COUNCIL**

Promoting City, Coast & Countryside

INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS

FRIDAY, 12 MAY 2017

Please find enclosed a Decision Notice in connection with the following:

**ODD38 PROVISION OF HOSTED CASE RECORD MANAGEMENT SYSTEM FOR PLANNING
(Page 1)**

Please note that this is subject to call-in.

Queries regarding these documents

Please contact Tessa Mott, Democratic Services - telephone 01524 582074, or e-mail tmott@lancaster.gov.uk.

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Town Hall,
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Published on FRIDAY, 12 MAY 2017

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: PROVISION OF HOSTED CASE RECORD MANAGEMENT SYSTEM FOR PLANNING			
NAME OF DECISION TAKER:	SUSAN PARSONAGE		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	SARA NOON		
TELEPHONE:	01524 582352		
E-MAIL:	snoon@lancaster.gov.uk		
Details of Decision:			
Award of contract to IDOX Software Ltd for the Provision of Hosted Case Record Management System.			
Reasons for the decision:			
<p>The current system for Case Record Management for Planning is not supported and has received two 'patches' over recent years. A new system is now required to ensure security and compliance with PCN and continuity of service. A cross service team from IS and Planning have worked together to identify a replacement for the current system.</p> <p>The proposed contract for acceptance will save officer time and is significantly better value than the current outdated system. IDOX Software Ltd have been selected as they are the most economically advantageous supplier.</p>			
IS THE DECISION URGENT			
Yes/No			
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
N/A			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: N/A			
SIGNATURE OF DECISION TAKER: Susan Parsonage			
DATE:	11.05.17		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			
		REF NO.	ODD38
DATE DECISION TAKEN:	11.05.17	DATE RECEIVED BY DEMOCRATIC SERVICES:	11.05.17
DATE DECISION PUBLISHED:	12.05.17	IMPLEMENTATION DATE (publication day + 5 working days):	22.05.17